KWARA STATE GEOGRAPHIC AND INFORMATION SERVICES (KW-GIS)
Commissioner's Lodge Way, G.R.A, Ilorin
Phone Number: +2348093542084

APPLICATION PROCESS AND GUIDELINES FOR OBTAINING APPROVAL FOR RIGHT OF WAY (ROW)

By the provisions of Kwara State Governor's Executive Order 003, 2023 on ROW, and Kwara State Geographic Information Service Law (2020) available online (available online at https://kwarastate.gov.ng/wp-content/uploads/Kwara-Geographic-InformationService-Law.pdf), the Kwara State Geographic Information Service (KW-GIS) shall issue permits for the use of Right of Way to ALL telecommunications operators, electricity generation and distribution companies (gencos and discos), amongst others. Further to the above and consistent with the applicable laws in that regard, including the provisions of the Interpretation Act, the Land Use Act, the Nigerian Communications Act, and other relevant enactments, all entities seeking to obtain a Right of Way Permit are required to apply through the following process:

Step 1: Submit application
The applicant will submit a letter of application addressed to:
The Executive Chairman of Kwara State Geographic Information Services
Commissioner's Lodge Way,
G.R.A, Ilorin

The following information should be on your letter of application:
1. Current Company address and Valid Phone Contact
2. The subject of the Application must state clearly "Application for Right of Way."
3. Proof of Tax Identification Number (TIN) Indicate area of interest for installation

Step 2: Gather and submit copies of all required documents
The company must gather and submit photocopies of the following documents:
a. Certificate of Incorporation of Company with CAC
b. Certified True Copy of (CTC) of Articles & Memorandum of Association
c. Certified True Copies (CTC)of Form CO7 (List of Company Directors)
d. Tax Clearance Certificate or Evidence of Current Tax Clearance Certificates.
e. Certificates of qualified Technical Staff (where applicable); Project proposal including list of routes, scope of work, budget, evidence of funding, portfolio of prior fiber deployment, site survey/assessment plan, risk assessment, compensation plan, occupational health and safety plan
d. Evidence of payment

Step 3: Cost and Location of Payment:
Upon the Commissioner's approval, the Applicant will be issued an invoice with the following information:
Amount: Fee will be calculated at NGN 0-145 (One Hundred and Forty-Five Naira) per linear meter. The applicant **makes payment to the** State Internal Revenue Service (KWIRS).
https://selfservice.kwirs.com/

STEP 4: Inspection by the Ministry of Works and Transport
The Ministry of Ministry of Works and Transport will invite the applicant for inspection upon receipt of his application from the KW-GIS for:
Inspection of proposed routes
Study of Route Diagram, Distance to be covered.
Time frame: 7 days

STEP 5: Ministry of Works and Transport
Reassess the project proposal, including the list of routes, scope of work, budget, portfolio of prior fiber deployment, site survey/assessment plan, risk assessment, and occupational health and safety plan.
Time frame: 7 days

Step 6: Approval and Collection:
Successful applicants are notified via phone or text to visit the KW-GIS office at the address below for approval collection.

The approval is valid for 12 months and is subject to revalidation.

Timeframe:
The application processing timeframe is twenty-one (21) days, depending on the scope of work and if the application meets the requirements.

FOR MORE INFORMATION AND ENQUIRIES, PLEASE VISIT

For more information, inquiries, or complaints, please visit or contact The Executive Chairman, Kwara State Geographic and Information Services (KW-GIS), Mon-Friday from 9 am -5 pm, Commissioner's Lodge Way, G.R.A, Ilorin, Phone Number: +2348093542084

Signed
The Executive Chairman.
Kwara State Geographic and Information Services (KW-GIS)

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