



Kwara State Geographic and Information Services (KW-GIS)
Commissioner's Lodge Way, G.R.A, Ilorin Phone Number:
+2348093542084

**GUIDELINES, COSTS, TIMELINES ASSOCIATED WITH OBTAINING
CERTIFIED LAYOUT PLAN**

By the Kwara State Geographic Information Service Law (2020) available Kwara-Geographic-Information-Service-Law.pdf (kwarastate.gov.ng) all individuals, organizations, and entities seeking approval for a layout plan in Kwara State can apply through the following process:

Note: Payment related to associated costs shall be made to Kwara State Internal Revenue Service (KWIRS) at <https://selfservice.kwirs.com/>

STEP	PROCEDURE	TIME TO COMPLETE	ASSOCIATED COST
1	<p><u>Application Procedure:</u></p> <p>1.1. All applications for a certified layout plan shall be submitted to the Executive Chairman, Kwara State Geographic and Information Services (KW-GIS), Commissioner's</p>	7 days	<p>A non-refundable application fee of NGN20,000 shall be paid at the time of application submission at at https://selfservice.kwirs.com/</p>

	<p>Lodge Way, G.R.A, Ilorin, as follows:</p> <ul style="list-style-type: none"> • Proof of land ownership (C of O or Allocation Paper) • Survey plan of the land • Draft layout design prepared by a certified town planner • Evidence of payment of N20,000 application fee to Kwara State Internal Revenue Services 		
2	<p>Approval Procedure:</p> <ul style="list-style-type: none"> • Upon submission, the Kwara State Geographic and Information Services shall review the application for compliance with applicable regulations. • KQ-GIS shall conduct a site inspection. • Corrections and amendments, if any, shall be communicated to the applicant within the 	14 days	NIL

	prescribed timeline. The applicant shall be given 14 working days to resubmit the corrected layout plan.		
4	<p>Issuance of Certified Layout Plan:</p> <ul style="list-style-type: none"> • Upon approval, the certified layout plan shall be issued within 5 working days after payment of the certification fee. Applicants shall receive a text message/email notifying them of the approval and visit Kwara State Geographic and Information Services (KW-GIS), Commissioner's Lodge Way, G.R.A, Ilorin, to pick up their approved certified Layout plan between 9 am to 5-m Monday to Friday (except holidays). 	5 days	NIL

For more information, inquiries, or complaints, please visit or contact The Executive Chairman, Kwara State Geographic and Information Services (KW-GIS), Mon-Friday from 9am -5pm, Commissioner's Lodge Way, G.R.A, Ilorin,
Phone Number:
+2348093542084

SIGNED

**The Executive Chairman. Kwara State Geographic and Information Services
Published 28th December 2023**